

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 25<sup>th</sup> day of October, 2018 at 11:00 a.m., the Hurst Senior Citizens Advisory Board of the City of Hurst, Texas, convened in Regular Meeting at the Hurst Senior Center, 700 Heritage Circle, Hurst, Texas, with the following members present:

Marcy Davis	)	Chair
Gerald Grieser	)	Vice-Chair
Bob Hampton	)	Members
Joan Stinnett		
Durwood Foote		
Doris Young		
John Smith		
Barbara Albright		
Marie Perry	)	Alternate
Allan Heindel	)	Deputy City Manager
Kyle Gordon	)	Managing Director of Community Services
Teri Smith	)	Community Services Administrative Assistant
Linda Rea	)	Senior Center Director
Michelle Varley	)	Activities Supervisor
Hannah Titony	)	Library Administrative Assistant

with the following members absent: none, constituting a quorum, at which time the following business was transacted.

**I. Call to Order**

Marcy Davis called the meeting to order at 11:00 a.m.

**II. Roll Call of Members**

Teri Smith conducted the Roll Call of Members.

**III. Approval of Minutes**

The minutes from the August 16<sup>th</sup>, 2018 meeting were approved as written.

**IV. Senior Center Director's Report**

**A. Statistical Reports for August, September, and FY 2017-18:** The Statistical Reports for August, September, and FY 2017-18 were distributed to the Board and reviewed by Linda Rea.

**August**

Center Attendance.....	15,375
Number of Members.....	1,882
Volunteer Hours.....	1,280

Net Revenue.....	\$ 15,524
Fitness Center Attendance.....	3,232
Class Attendance.....	3,465
Aquatics.....	321

**September**

Center Attendance.....	12,517
Number of Members.....	1,881
Volunteer Hours.....	982
Net Revenue.....	\$ 14,325
Fitness Center Attendance.....	2,680
Class Attendance.....	2,526
Aquatics.....	295

**FY 2017-18**

Center Attendance.....	152,553
Number of Members.....	1,881
Volunteer Hours.....	13,006
Net Revenue.....	\$ 167,996
Fitness Center Attendance.....	33,381
Class Attendance.....	33,667
Aquatics.....	2,236

**B. Programs & Events Report:** The Programs & Events Reports for August and September were distributed to the Board and reviewed by Michelle Varley.

**C. Upcoming Programs & Events:** A list of Upcoming Programs & Events was distributed to the Board and reviewed by Michelle Varley.

**D. Works in Progress**

- 1. Parking Lot Lighting Fixtures:** Allan Heindel explained that after an exterior light fixture fell in the Senior Center parking lot, the fixture has been replaced and all other lighting fixtures have been checked to ensure that they are secure.
- 2. Dishwasher Replacement:** Mr. Heindel reported that the dishwasher in the Senior Center Kitchen has not been functioning properly and a new unit was installed. Staff is not satisfied with the new dishwasher; therefore, a new replacement unit has been ordered.
- 3. Billiards Room Roof Repair:** Mr. Heindel noted that there was a leak in the Billiards Room that caused the wall and carpet to get wet. The leak has been repaired and dehumidifiers were placed in the room to dry the carpet.

**E. Staff Activities**

- 1. Northeast Senior Community Forum:** Linda Rea attends the Northeast Senior Community Forum on the 3<sup>rd</sup> Tuesday of every month at the North Richland Hills Library from 9:00 to 10:30 a.m. She noted that this month the speaker gave a presentation on diabetes. Next month the topic for

presentation will be handling grief and they will plan topics for the coming year.

2. **Texas Recreation and Parks Society Meeting:** Michelle Varley reported that she attends the TAGS meetings every other month. The last meeting was held at the Grapevine Senior Center where they discussed operations and programming.
3. **RecTrac Task Force:** Ms. Varley stated that she and Laura Gore are part of a team that will train others on the new RecTrac system that will be deployed in November. This will ensure that the system is implemented properly.
4. **Employee Conference:** Mr. Heindel reminded the Board of the City's Annual Employee Conference where the focus is on the Hurst Way including the Code of Ideals, exceptional customer service to the community, a budget update, and motivational speakers.

## V. Communications

- A. **November Senior Pipeline:** Michelle Varley distributed copies of the November Senior Pipeline.

## VI. New Business

- A. **Election of Officers:** Allan Heindel reminded the Board that October is the month to elect Chair and Vice-Chair for the Senior Citizens Advisory Board.

Joan Stinnett made a motion to elect Gerald Grieser as Chair. Durwood Foote seconded the motion and the vote in favor was unanimous.

Durwood Foote made a motion to elect Joan Stinnett as Vice-Chair. Doris Young seconded the motion and the vote in favor was unanimous.

## VII. Informational Items

- A. **Program Highlight – Food Drive:** Michelle Varley informed the Board that the Senior Center partners with the Police Department for the Christmas Providers program. They are accepting donations of peanut butter and jelly in plastic jars beginning today through the month of December prior to Christmas Eve.
- B. **Silver Sneakers Equipment:** Ms. Varley explained that the Silver Sneakers program at the Senior Center requires specific chairs; therefore, twelve additional chairs were purchased for the Center.
- C. **Heritage Village Presents:** Kyle Gordon gave a brief overview of the Fall Heritage Village Presents events including Salsa Y Salsa on September 6<sup>th</sup>, with 220 in attendance, Dogtoberfest on October 4<sup>th</sup> with 210 in attendance, and the upcoming Movie in the Park (*Coco*) on November 2<sup>nd</sup>.

- D. **RecTrac Upgrade:** Michelle Varley explained that, with the migration of the new RecTrac system, the system will be offline November 11<sup>th</sup> and 12<sup>th</sup> and reminded the Board that members should sign up for classes early in November. The system should be running efficiently on November 13<sup>th</sup>.
- E. **Next Regularly Scheduled Meeting and Holiday Closure:** Allan Heindel informed the Board Members that the next regularly scheduled Board Meeting will be the week before Thanksgiving and Staff recommends that the December Board Meeting be cancelled. The Board unanimously agreed with the cancellation.

Mr. Heindel reminded the Board that the Senior Center will close at noon on November 21<sup>st</sup> and will be closed November 22<sup>nd</sup> and 23<sup>rd</sup> in observance of Thanksgiving. All aquatics classes are closed for the week of Thanksgiving.

#### VIII. Board Member and Citizen Comments

None at this time.

#### IX. Adjournment

There being no further business, the meeting was adjourned by Marcy Davis at 11:50 a.m.

APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED:

ATTEST:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDING SECRETARY